



**mortar
industry
association**

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PROMOTING QUALITY FACTORY PRODUCED MORTAR

**Constitution
Revised as of January 2011
Endorsed as at May 2013**

Constitution of the Mortar Industry Association

(a constituent body of the Mineral Products Association)

1. Membership

1.1. *Producer Member*

Membership shall be open to producers of factory made masonry mortar who:

- 1.1.1. have been in continuous production for a period of not less than 2 years
- 1.1.2. are operating a recognised quality scheme
- 1.1.3. satisfy Members of the MIA Committee that they are of an appropriate standard
- 1.1.4. comply with any other criteria that are implemented from time to time.

1.2. *Associate Member*

Associate Membership shall be open to companies, organisations and individuals within the industry having aims and interests in common with that of the MIA and subject to the approval of the MIA Committee.

2. MIA Committee

The Members of the MIA Committee shall be the nominated representatives of each of the Producer Members of the Association. In the absence of the nominated person, an alternate shall be permitted.

The MIA Committee has the authority to co-opt additional Members on a non-voting basis.

3. Chairman

The Chairman shall be elected from the MIA Committee. Nominees to be proposed and seconded by Members of the MIA Committee. If there is more than one nomination voting shall be in accordance with Clause 9 of this Constitution.

The Chairman shall normally serve for a term of two years. He shall be eligible for re-election. In the event of the appointed Committee Chairman being unable to attend a meeting, those present shall elect an acting Chairman for that meeting.

4. **Quorum**

The Quorum for meetings of the MIA Committee shall comprise at least 4 (four) Members of the MIA Committee plus the Secretary to the MIA Committee.

5. **Meetings of the MIA Committee**

Ordinary meetings shall be held at a frequency and at a venue to be decided by the Members of the MIA Committee.

Special meetings may be convened when necessary by the Chairman or at the request of at least half the Members of the MIA Committee and subject to a minimum period of notice of two weeks.

Meetings are held subject to the provisions of the Competition Act and other anti-competitive legislation.

6. **Proceedings at Meetings**

Minutes of each meeting shall be prepared by the Secretary and be sent to all Members of the MIA Committee as soon as possible thereafter. The minutes will be amended if necessary and approved at the subsequent meeting.

6.1. ***Ordinary Meetings***

The aim of meetings shall be to discuss matters of common interest affording opportunities to promote and safeguard the interests of producers of factory made mortar; to increase the market for factory made mortar; to monitor and influence where necessary, standards, codes of practice, regulations, statutory instruments and any other mandatory or advisory issues that may impact on the Producer Members of the MIA.

6.2. ***Special Meetings***

At such meetings only the special business for which the meeting was convened shall be discussed.

7. **Secretary**

The Secretary of the MIA Committee shall be provided by the Mineral Products Association (MPA).

8. **Voting**

Each Producer Member shall have one vote, with the nominated representative voting in person or by proxy. To be approved, a resolution requires a simple

majority of those voting. In any tied vote the resolution be decided by the Chairman's casting vote.

9. **Funding**

The accounts are to be administered by the Mineral Products Association (MPA).

9.1. ***Subscriptions***

Producer and Associate Members shall pay an annual subscription for the sole benefit of the administration and activities of the MIA. The level of subscription shall be set by the MIA Committee and reviewed annually.

9.2. ***Levies***

The MIA Committee may, from time to time, raise levies to cover the costs of specific MIA activities. The levies are to be called in the same proportion as subscriptions.

9.3. ***Contributions***

The MIA Committee may from time to time receive contributions to cover the costs of specific MIA activities.

9.4. ***Financial Plan***

The MIA Committee shall approve an annual financial plan covering all anticipated income and expenditure items. The MIA Committee shall monitor the financial plan against statements prepared by the Mineral Products Association (MPA) Accountant on a quarterly basis. The financial year shall run from 1 January.

10. **Withdrawal from Membership**

A Member withdrawing from the MIA shall give not less than three months notice in writing. The Member withdrawing shall pay in full, to the end of the effective subscription year, the subscriptions and levies required under Clause 10.

The Secretary shall notify all Members of any withdrawal notification received from a Member.

11. **Amendment of the Constitution**

This Constitution can be amended at any meeting of the Committee subject to adequate notice of change being given to all Producer Members of the Association.

12. **Mineral Products Association (MPA)**

As the MIA is deemed a constituent body of the Mineral Products Association (MPA) all Producer and Associate Members of the MIA shall be recognised as Producer and Associate Members of the Mineral Products Association (MPA) accordingly.

This Constitution is subordinate to the Memorandum and Articles of Association of the Mineral Products Association (MPA).

(as at May 2013)

MIA PRODUCER MEMBERS

CEMEX UK Materials Ltd
CPI Mortars Ltd
Hanson UK incorporating Smiths Concrete Ltd
Hugh King & Co
John Carr (Liverpool) Ltd

PROMOTING QUALITY FACTORY PRODUCED MORTAR

Premier Mortars Ltd
Remix Dry Mortar Ltd
RTU Ltd
Tarmac Building Products Ltd

MIA ASSOCIATE MEMBERS

BASF Construction Chemicals (UK) Ltd
Buxton Lime
Cathay Industries (UK) Ltd
Christeyns UK Ltd
Grace Construction Products Ltd
Lanxess Ltd
Lhoist UK Ltd
Neil Beningfield & Associates Ltd
Rockwood Pigments (UK) Ltd
Singleton Birch Ltd